

End User Guide: MultiLine Calling in Teams

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Read on to learn about making MultiLine calls in Microsoft Teams.

Overview

If your organization is using MultiLine for Microsoft Teams, you can make and receive calls to your MultiLine number directly within Microsoft Teams.

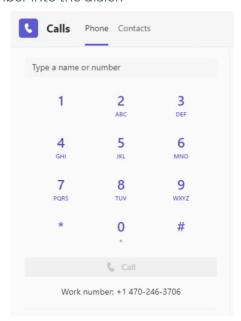
Before you start

- MultiLine Voice for Microsoft Teams is not available by default; your organization has to set it up for you to use it.
- Before getting started with calling in the Microsoft Teams app, first you need to activate MultiLine on your phone or tablet. See <u>Get Started with MultiLine</u> (https://help.moviuscorp.com/help/get-started-with-multiline) [2].

MultiLine Calling in Teams

You'll begin your call using the normal calling feature in Teams. The interface is mostly the same except you will have the MultiLine dialer available.

- 1. Go to the Calls tab.
- 2. Begin typing a name or number into the dialer.



As you type, matches from your contacts may appear. For more information on adding
Contacts in Microsoft Teams, see <u>View or Add Contacts in Teams [External Link]</u> (<a href="https://support.microsoft.com/en-us/office/view-or-add-contacts-in-teams-4828b70a-0194-4272-9895-cfa9468273cf#:~text=To%20add%20someone%20to%20speed.below%20their%20name.] [2].



