

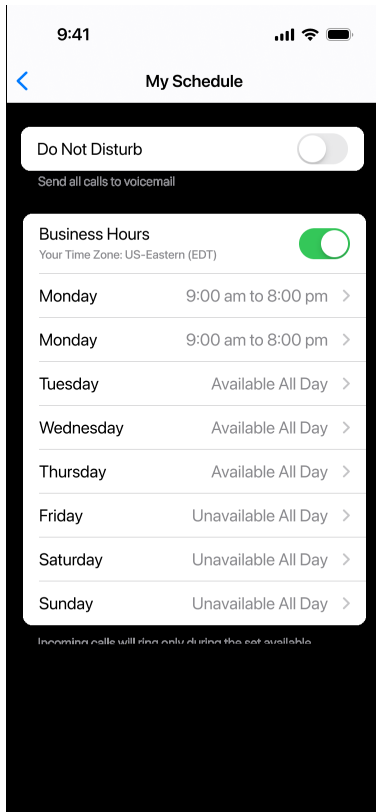
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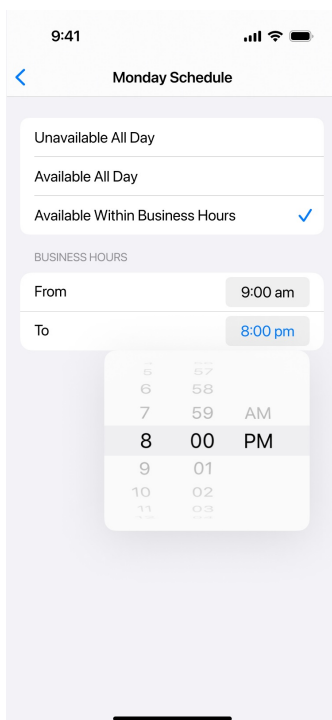
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3. Select a day to set a schedule for that day.

- Select **Unavailable All Day** to set Do Not Disturb for the entire day.
- Select **Available All Day** to receive calls any time of day.
- Select **Available Within Business Hours** to set a time period to receive calls.



1. Set **From** to the earliest time to receive calls
2. Set **To** to the latest time to receive calls.

Your changes save automatically.

If you are using the **Call Handling** feature to set a list of numbers to simultaneously or sequentially dial, the **Do Not Disturb** or **My Schedule** settings apply first and the calls will go to your voicemail and not ring the numbers on your **Call Handling** lists.
