

# Sync with Exchange Contacts - MultiLine for Intune iOS

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Read on to learn how to set up your contacts list to use Exchange Contacts in the MultiLine iOS app.

#### Overview

- You can set up your MultiLine app to populate the Contacts list to connect to an Exchange server, such as Outlook or BlackBerry Exchange.
- **Two-way sync**: contacts added, updated or deleted in MultiLine or Exchange server will update both lists.
- Once you set up your Contacts list, any contacts will appear on the Contacts screen. You can:
  - Tap a contact to see options for calling and messaging them.
  - View, add, and update contacts.

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Example: Contacts list on the MultiLine iOS app				

#### Before you start

• Your administrator must grant you permission to use Exchange Contacts for this setting to be



available in your Contact Settings.

• Some administrators will set you up to automatically sync with Exchange contacts.

## Set your Contact Settings to Exchange

You'll need to set your **Contact Source** in **Contact Settings to begin syncing Contacts.** 

1. Tap the **menu icon :** in the bottom right (iOS) or upper right-hand corner (Android).

- 2. Tap Settings.
- 3. Tap Contact Settings.



### Select your Exchange Contacts:

← Contact Settings	
Contact Source	
Native Contacts Utilizing the native address book in the app	
Local Contacts Contacts added/imported into the app	
Exchange Contacts No account provided	$\checkmark$

If you're a MultiLine for Intune or Movius for BlackBerry user it may autodetect. Otherwise, you will see a screen to enter the Exchange server details.



← Exchange Settings LOGIN
Server
Username
Password 🗞

## Change the Contacts list display and order

- 1. Tap the **menu icon :** in the bottom right (iOS) or upper right-hand corner (Android).
- 2. Tap Settings.
- 3. Tap Contact Settings.
  - You can sort by first or last name
  - You can display first name or last name first

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← Contact Settings	
Contact Source	
Native Contacts Utilizing the native address book in the app	
Local Contacts Contacts added/imported into the app	
Exchange Contacts No account provided	
Sort by	
First name Sort contacts by first name	~
Last name Sort contacts by last name	~
Display order	
First name, Last name Display by first name, last name	$\checkmark$
Last name, First name Display by last name, first name	

4. When complete, you can exit the menu and your Contacts list will be in the chosen**Sort by** and **Display order** settings selected.

