

# SMS - Android

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Read on to learn about sending SMS messages in the MultiLine Android app.

## Overview

There are two ways to message in MultiLine: from the Messages screen and Contact details.

## Before you start

- Your organization can enable or disable certain functions, including:
  - Messaging, group messaging, or picture messaging
  - Required opt-in messages
  - Message filtering
- If you have questions about what functions are enabled, contact your IT group for assistance.

## How to compose a new SMS

From the **Messages** screen, you can see your conversation history and compose new messages.

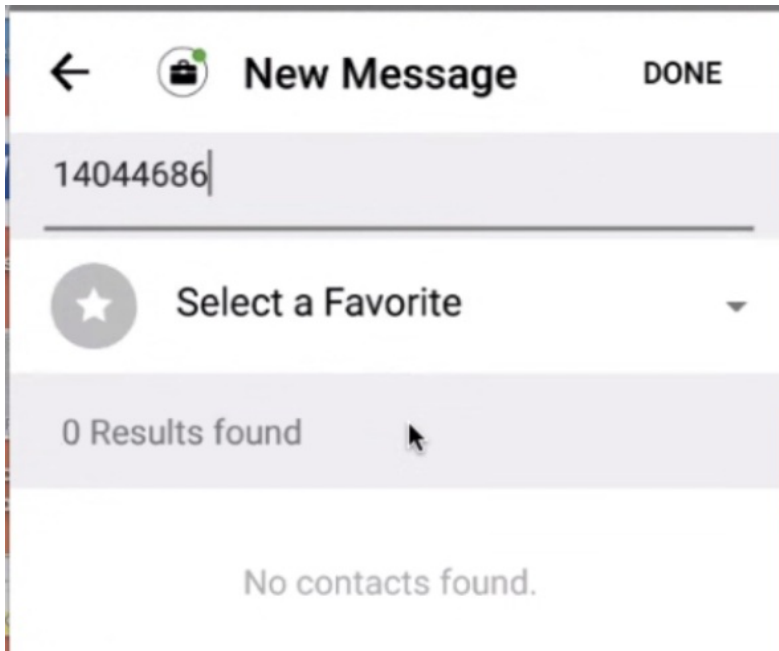
1. Go to **Messages**.



2. Tap the **Message** icon.
3. Enter a number manually, or type the name of an existing contact

**Note:** You must type at least 3 numbers or characters before results will appear. Tap a result to send start a conversation with that contact.

**Note for Exchange Contacts users:** This will not find all the contacts in the GAL, only ones that are stored in the app, or saved as a contact in Exchange.



4. The conversation screen with the contact appears. *Note: If you have never messaged with the contact, this screen will be blank. Later you'll see all the messages exchanged between you and them on your MultiLine number.*



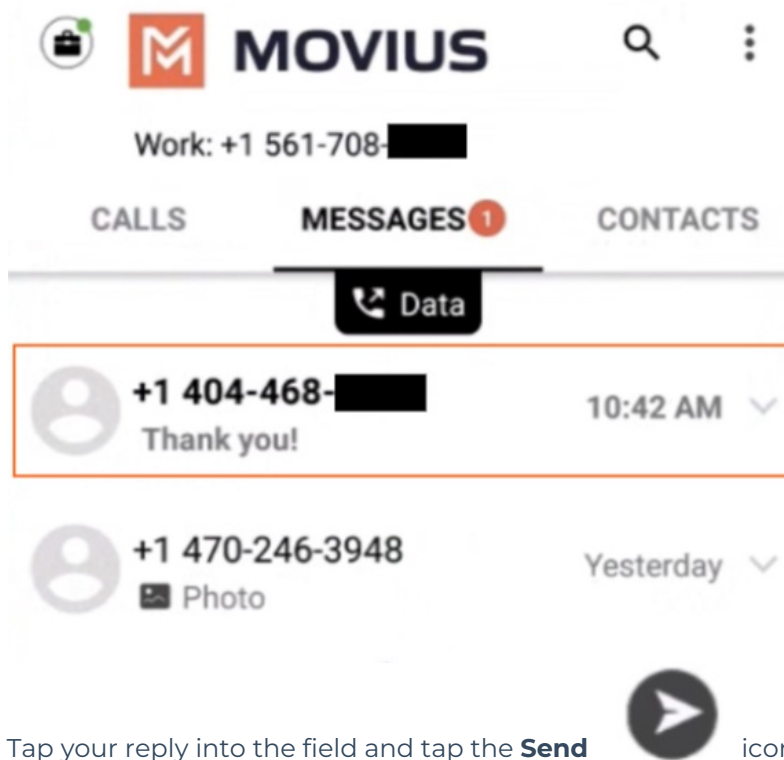
5. Enter your message in the field and tap the **Send** icon.



## How to reply to SMS

1. Go to **Messages**.

*Note: If you see an orange icon with a number indicates that you have that many Message Logs with new messages. The Message Logs with new messages will be in bold.*



2. Tap your reply into the field and tap the **Send** icon.