

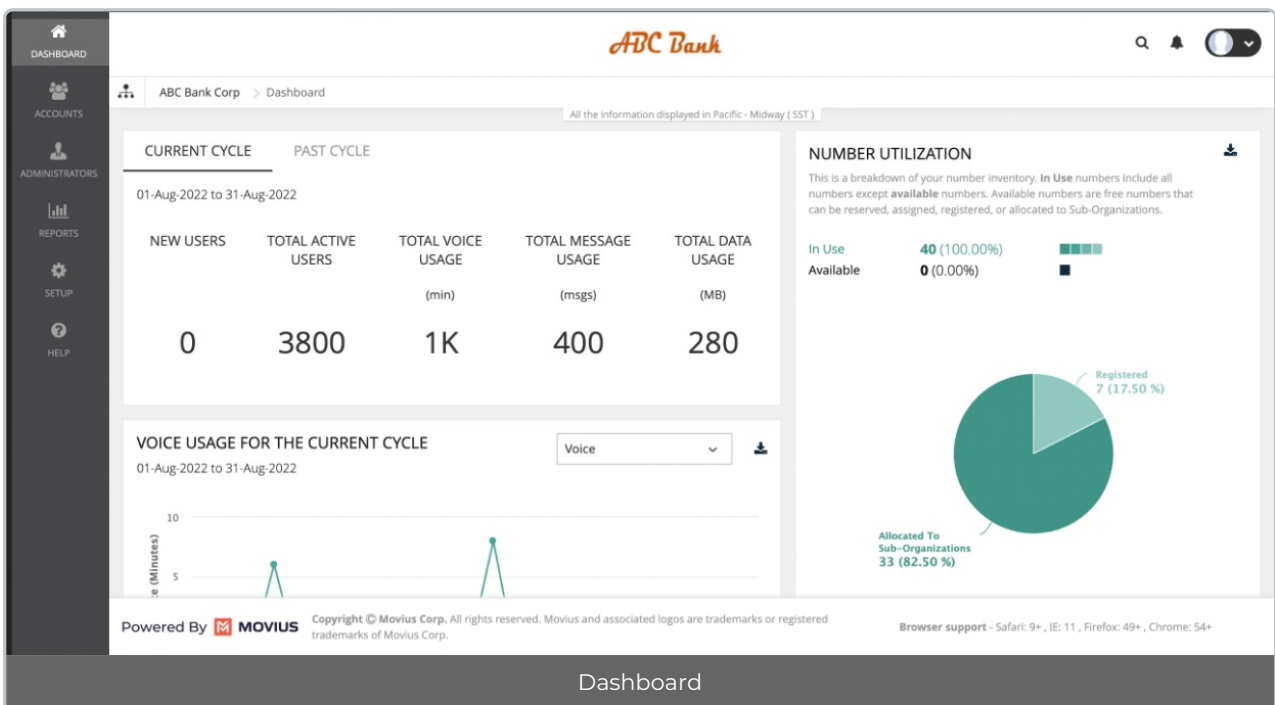
# Dashboard

Last Modified on 09/13/2022 4:34 pm EDT

Read on to learn about the Management Portal Dashboard.

## Overview

The Dashboard is the first content you see when you log into Management Portal. It provides an overview of the user data concerning Number Utilization, Voice, Message and Data Usage. The data is grouped with related data in its respective time period: namely within the Current Cycle, Past Cycle, or over All Time.



## Current Cycle

This page displays the number of New Users added, Total Active Users, Total Voice Usage (Billable Voice), Total Message Usage (Billable Message), and Total Data Usage (Billable data) over the current cycle (or calendar month).

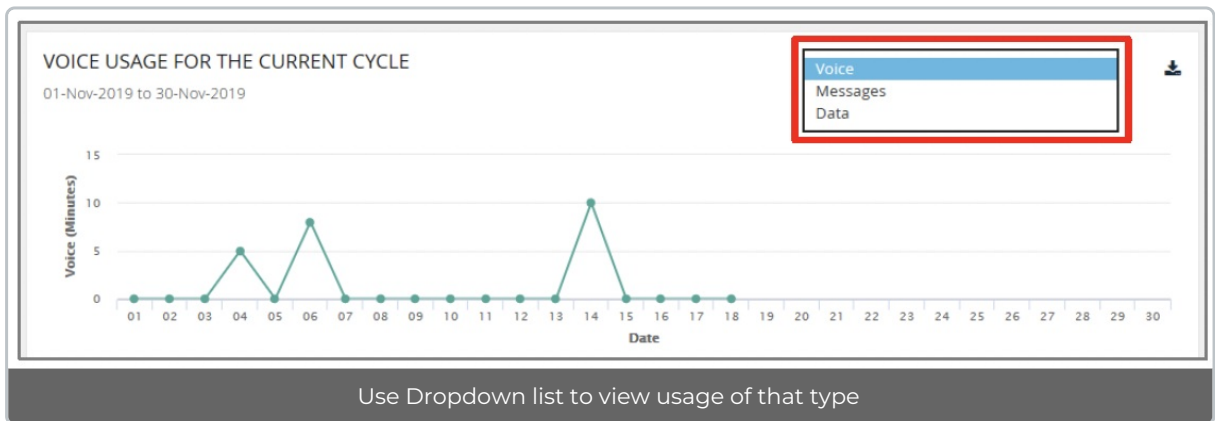
CURRENT CYCLE	PAST CYCLE			
01-Aug-2022 to 31-Aug-2022				
NEW USERS	TOTAL ACTIVE USERS	TOTAL VOICE USAGE (min)	TOTAL MESSAGE USAGE (msgs)	TOTAL DATA USAGE (MB)
0	3800	1K	400	280

Current Cycle: Users

You can select between Voice, Message, or Data statistics from the dropdown list to view their respective graphical representation of Current Cycle values.

The heading of the Graph changes according to the selection:

- Voice Usage for The Current Cycle
- Message Usage for The Current Cycle
- Data Usage for The Current Cycle



## Past Cycle

Displays the Total Voice, Messages, and Data Used for the previous cycle.

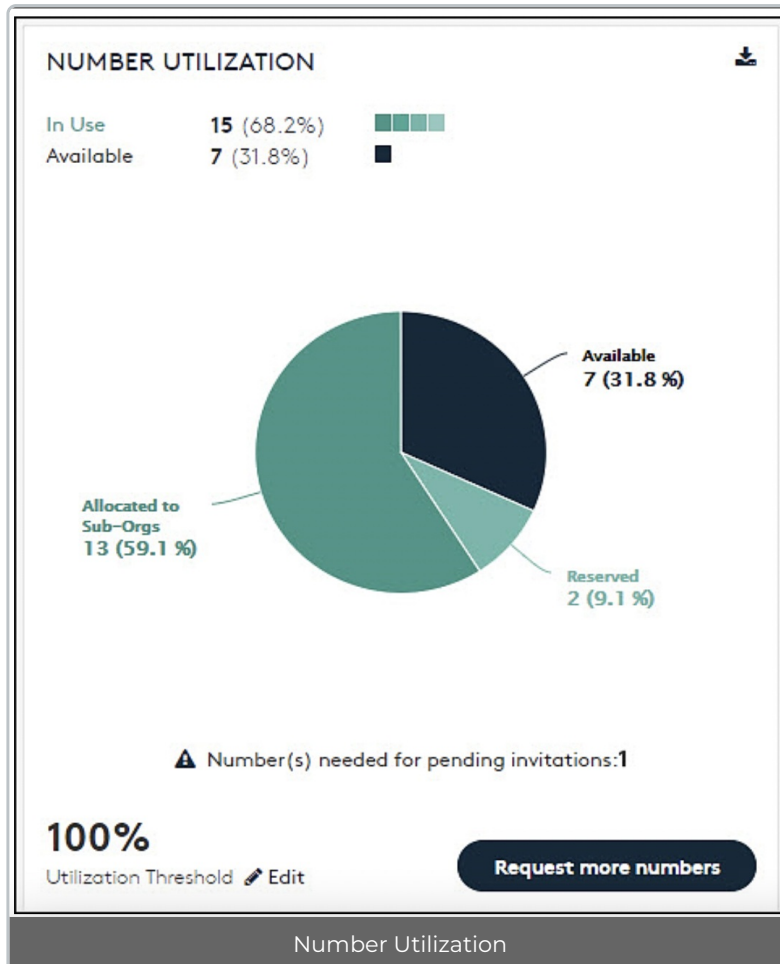
CURRENT CYCLE	PAST CYCLE	
01-Nov-2019 to 30-Nov-2019		
TOTAL VOICE USED (min)	TOTAL MESSAGES USED (msgs)	TOTAL DATA USED (MB)
2k	3k	872

Past Cycle

# Number Utilization

This section provides a summary of the data concerning the MultiLine numbers assigned to your organization.

## Number Utilization Pie Graph



**In use:** Shows the numbers which are currently in use. In use numbers include assigned numbers, reserved numbers, registered numbers, and numbers allocated to an organization.

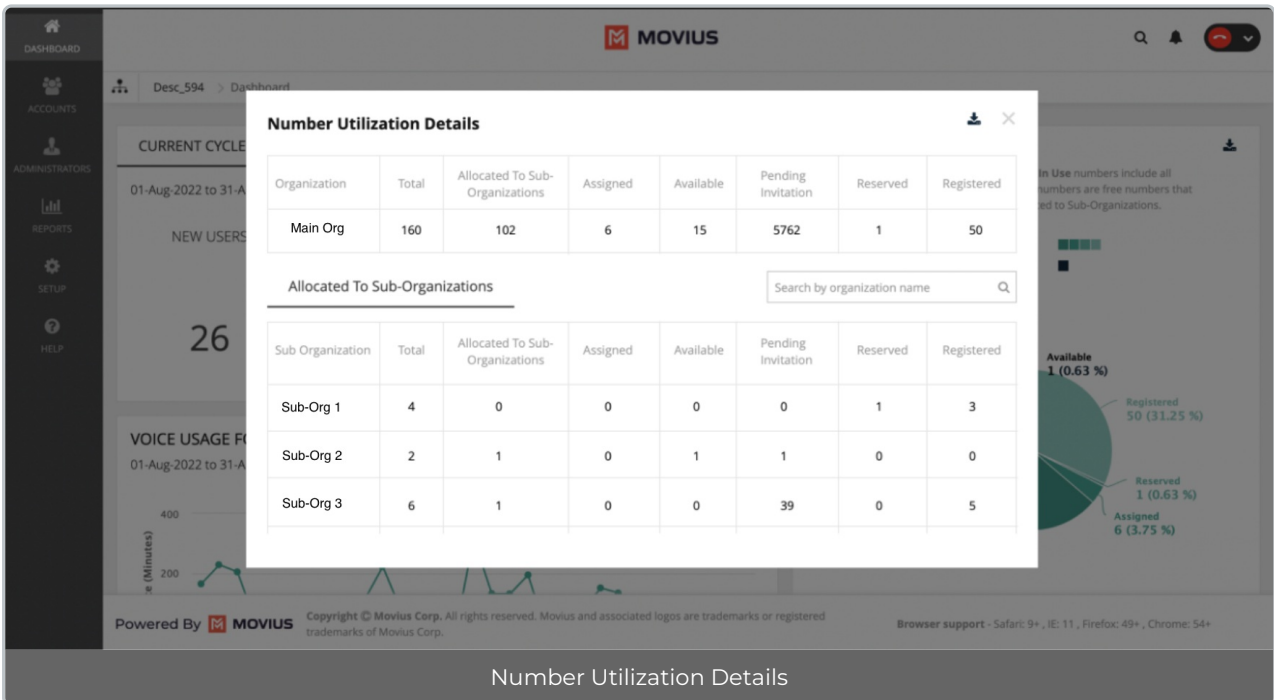
**Available:** Shows the numbers which are unallocated and can be used by the administrator. Click anywhere on the Pie chart to open the Number Utilization Details.

## Number Utilization Details

Number Utilization Details explains metrics in terms of the following:

- **Total:**
- **Allocated to Sub-Organizations:** numbers which are allocated to sub-organizations.
- **Assigned:** numbers which are assigned to a user through invitation, but the user has not onboarded yet.
- **Available:** numbers which are currently not in use.

- **Pending invitation:** the user has been invited, but not registered.
- **Reserved:** numbers which are tagged for later use.
- **Registered:** the user has successfully on-boarded.



**Number Utilization Details**


Organization	Total	Allocated To Sub-Organizations	Assigned	Available	Pending Invitation	Reserved	Registered
Main Org	160	102	6	15	5762	1	50

Allocated To Sub-Organizations

Search by organization name

Sub Organization	Total	Allocated To Sub-Organizations	Assigned	Available	Pending Invitation	Reserved	Registered
Sub-Org 1	4	0	0	0	0	1	3
Sub-Org 2	2	1	0	1	1	0	0
Sub-Org 3	6	1	0	0	39	0	5

Available 1 (0.63 %)  
Registered 50 (31.25 %)  
Reserved 1 (0.63 %)  
Assigned 6 (3.75 %)

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Number Utilization Details

## Utilization Threshold

Utilization Threshold is the upper limit (in percentage) of numbers that can be utilized before the system notifies the Administrator that they have utilized the maximum assigned threshold. After this threshold is met, every time the administrator assigns a new number - until all the available numbers are utilized – another notification will be sent.

You can edit the Utilization Threshold percentage value to be anywhere between 1% and 100%.

1. Click the Edit icon to pull up the Manage Threshold menu.

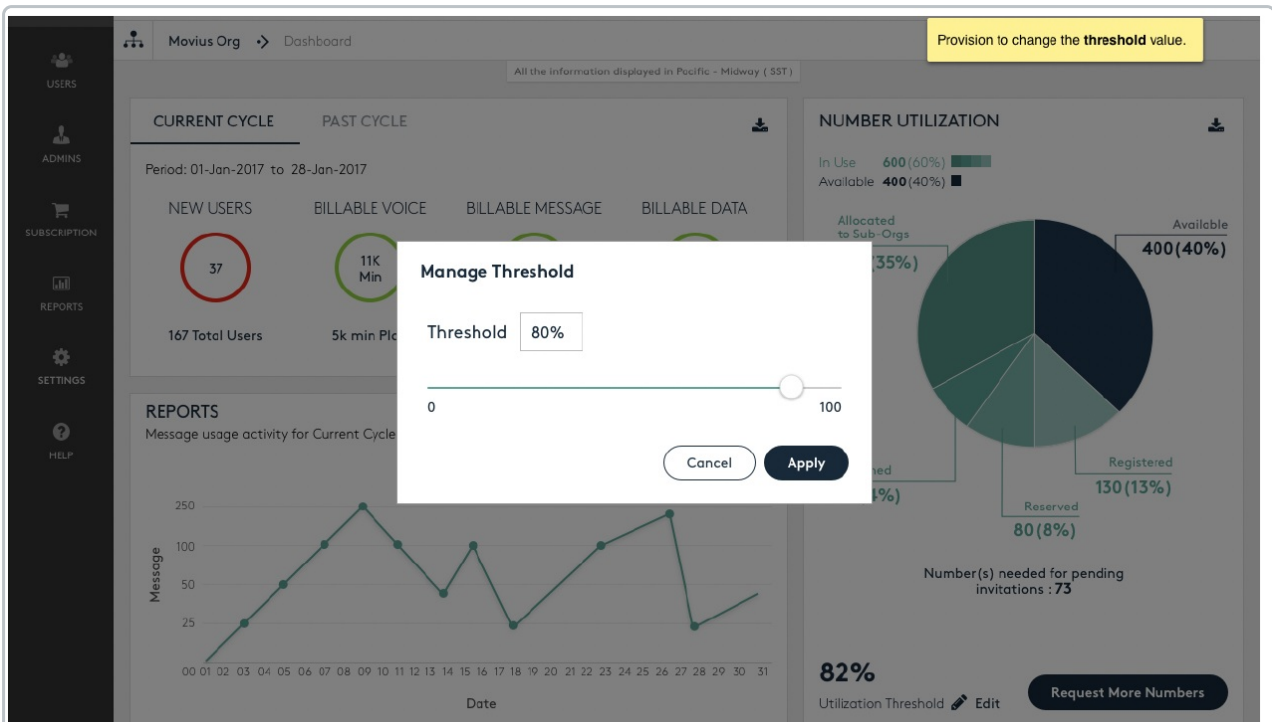


Figure 9: Manage Threshold

Example: The Utilization Threshold is assigned as 80%. This means that whenever the Number Utilization percentage reaches 80%, the administrator will receive an email notifying them that the maximum assigned threshold has been reached.

## Request More Numbers

Request More Numbers: When you get an email notification that you have reached the assigned Utilization Threshold, you can request more numbers by using the steps below:

1. Click **Request More Numbers**.
2. A popup with the following message appears:

**Request for More Line Numbers**

Call: +1 800 688 4001

Email: [Support@moviuscorp.com](mailto:Support@moviuscorp.com)

**Ok**

3. Click **OK**.
4. Use the contact information displayed to email or call to request more numbers.