Edit Administrator profile

Last Modified on 07/10/2023 12:05 pm EDT
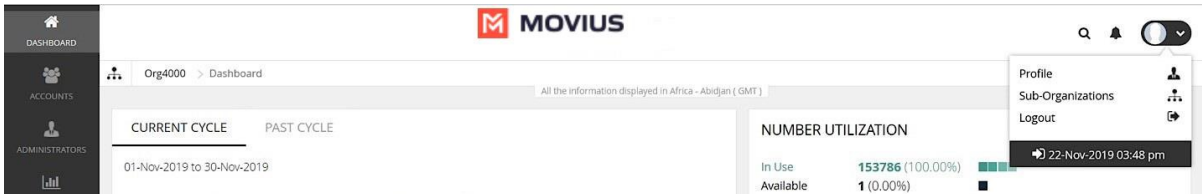
Read on to learn how to edit your Administrator profile

Overview

Your profile is a record of your information as an administrator of this organization. You can edit your profile by adding new information such as your Profile Photo, Address, Time zone, etc.
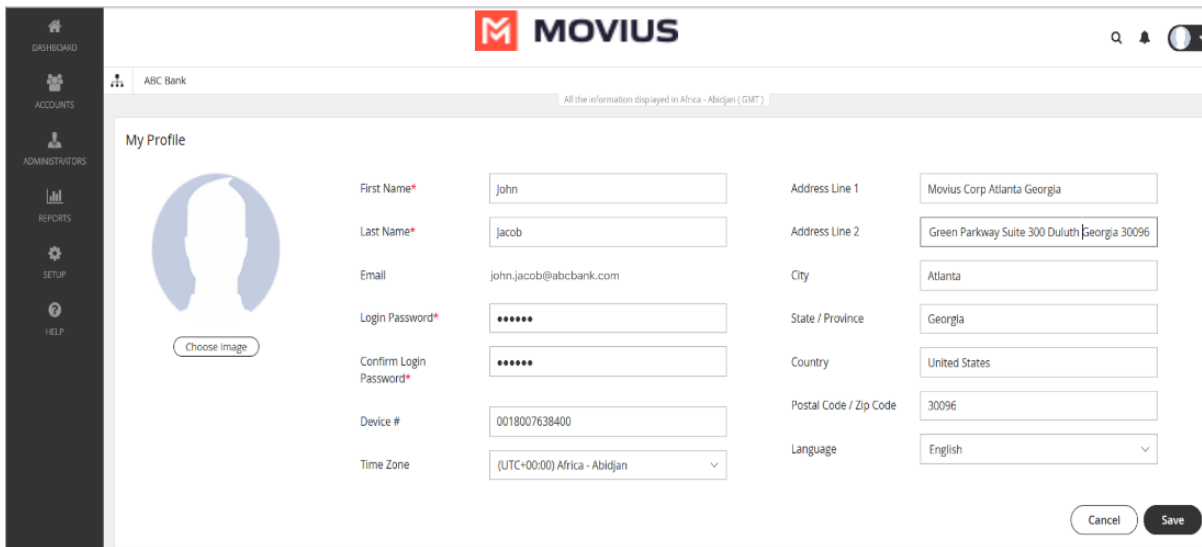
How to edit your administrator Profile

1. Click .
2. Click **Profile**.

3. Fill out the details and click **Save**.