

# Reports for Enterprise-wide MultiLine usage

Last Modified on 10/25/2023 8:56 am EDT

Read on to learn how to view how many messages, calls, and data have been consumed by all the users in your organization.

## Overview

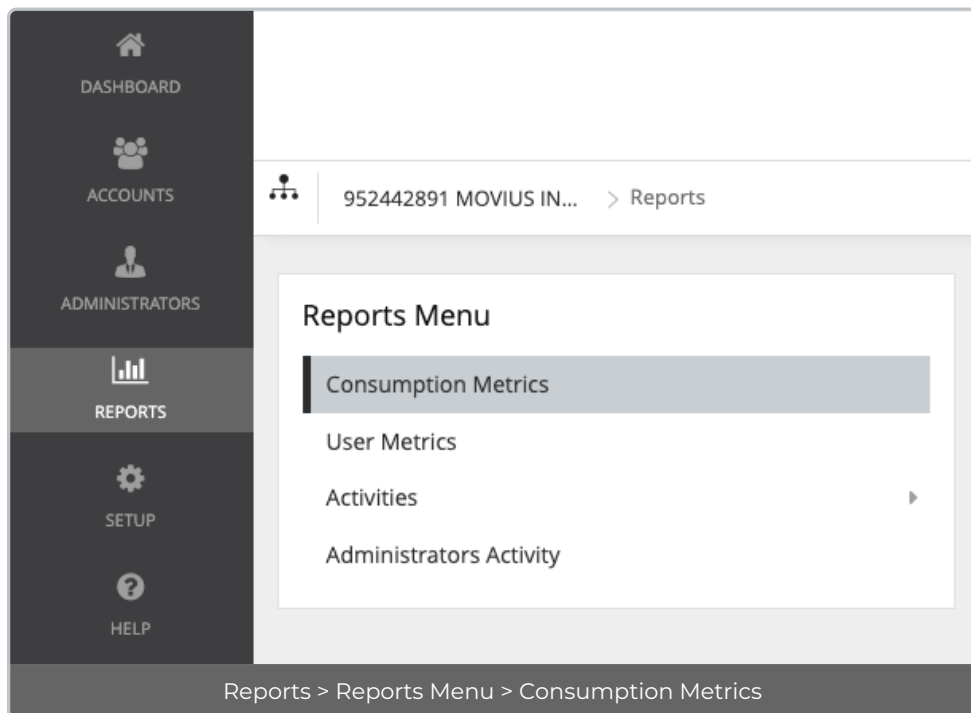
The **Consumption Metrics** page will give you an enterprise-wide overview of your organization's MultiLine usage - tracking and graphing the amount of minutes used, messages sent, and mobile data consumed. You can choose to view a number of timeframes, including the current cycle, past cycle, or week by week.

## Before you start

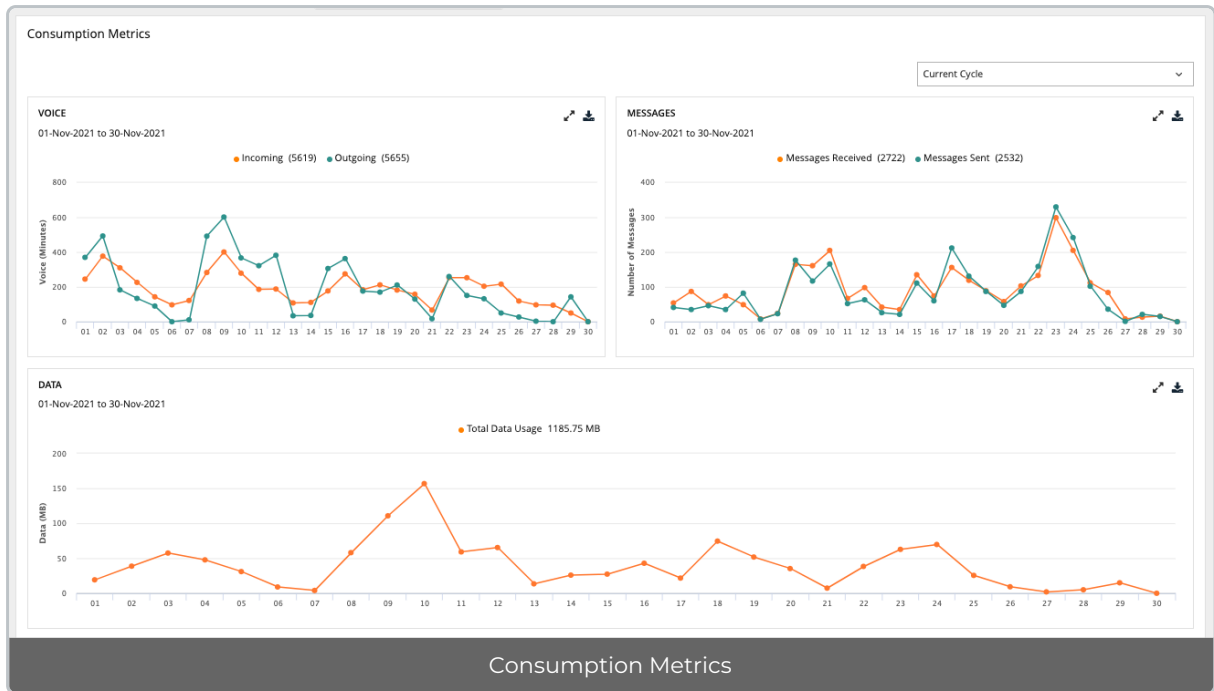
- An admin must have "Reports" Privilege in their Role in the organization to do these instructions. See [What Admin Privileges are in Management Portal?](https://help.moviuscorp.com/help/what-admin-roles-mmp/) (<https://help.moviuscorp.com/help/what-admin-roles-mmp/>)

## How to view enterprise consumption metrics

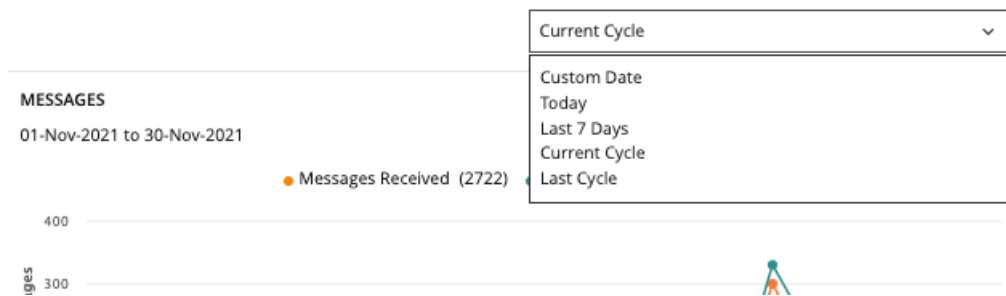
1. Go to the **Reports** tab and then to the **Consumption Metrics** tab in the sub-menu.



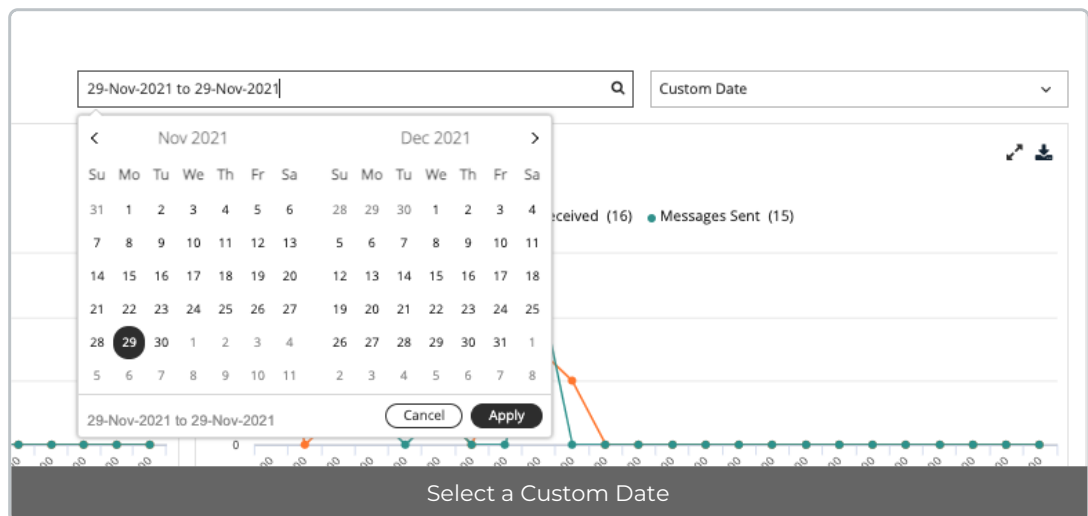
2. Consumption Metrics will automatically display Voice, Messages, and Data for the Current Cycle.



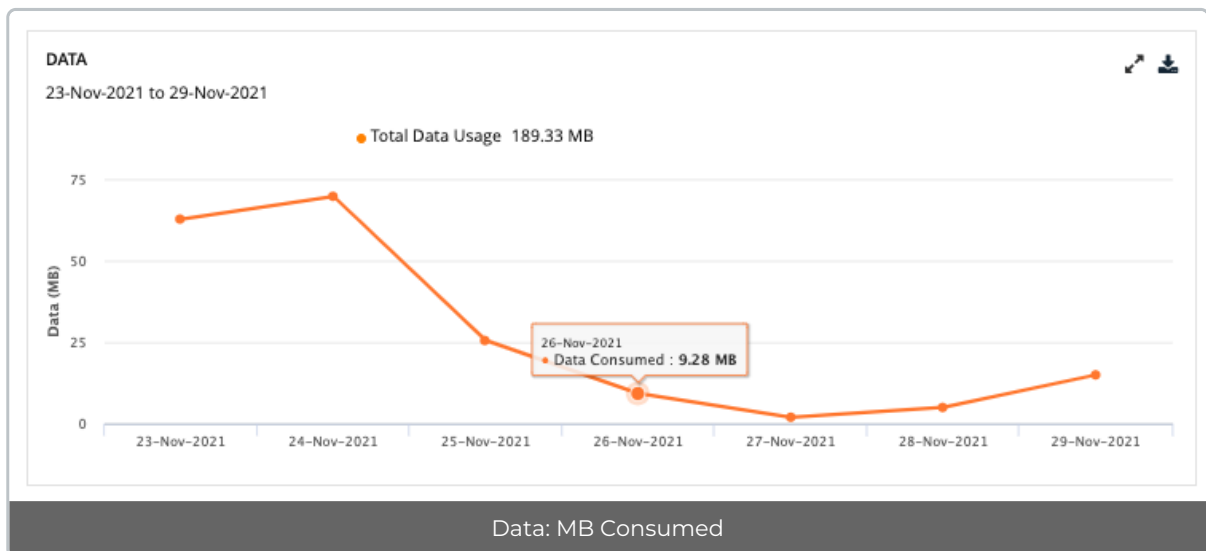
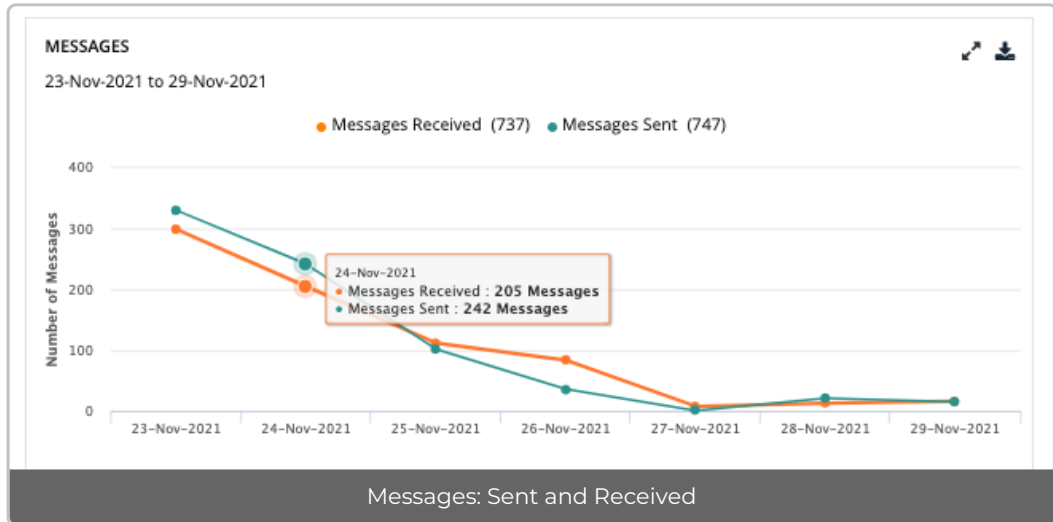
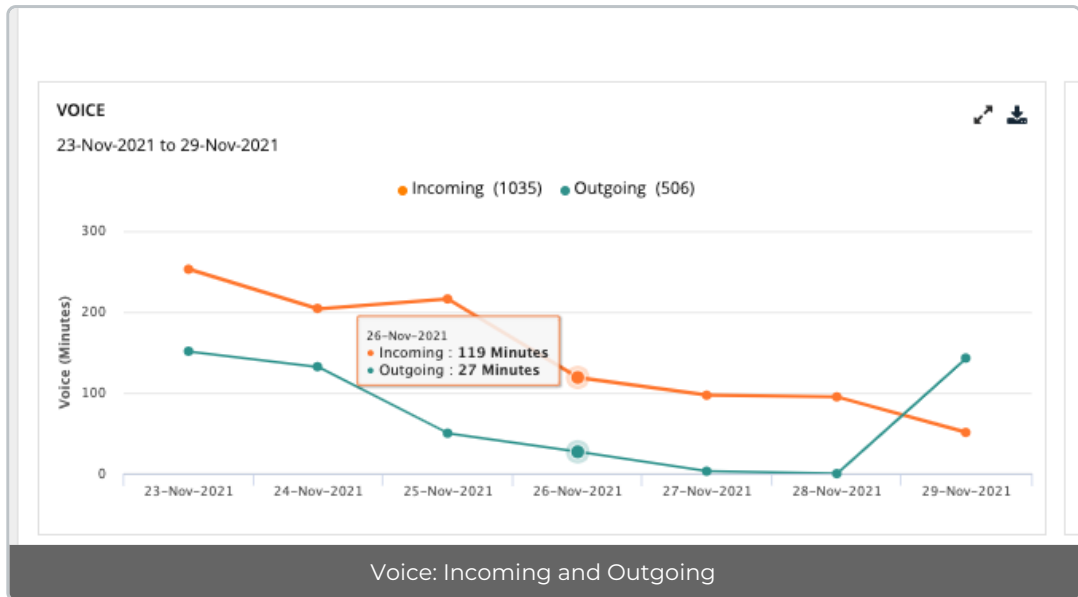
- Use the drop-down menu in the top right to view by Custom Date, Today, Last 7 Days, Current Cycle, or Last Cycle.



- If you select custom date, you can select a day or range from the calendar.
  - Click twice on a day to view usage for the day, click twice on two different days to set a range.
  - If you need to adjust the range selected, just click a third time to set a new range.



- Hover the mouse over data points to see more information.



5. Click the download icon  to download a report.

### Consumption-Voice-Last7days-952442891MOVIUSINTERACTIVECORP-29-

sep=		
Report name	Consumption Voice	
Date/Time	29-Nov-2021 10:13	
Duration	Last 7 days	
Organization Name	952442891 MOVIUS INTERACTIVE CORP	
From Timestamp	23-Nov-2021	
To Timestamp	29-Nov-2021	
Timezone	US/Central (-06:00)	
Total Calls Received(Minutes)	1035	
Total Calls Made(Minutes)	506	
TimeStamp	Incoming Duration	Outgoing Duration
29-Nov-2021	51	143
28-Nov-2021	95	0
27-Nov-2021	97	3
26-Nov-2021	119	27
25-Nov-2021	216	50
24-Nov-2021	204	132
23-Nov-2021	253	151

Example Report: Voice

### Consumption-SMS-

sep=		
Report name	Consumption SMS	
Date/Time	29-Nov-2021 10:12	
Duration	Last 7 days	
Organization Name	952442891 MOVIUS INTERACTIVE CORP	
From Timestamp	23-Nov-2021	
To Timestamp	29-Nov-2021	
Timezone	US/Central (-06:00)	
Total messages Received	737	
Total messages Sent	747	
TimeStamp	Incoming SMS	Outgoing SMS
29-Nov-2021	16	15
28-Nov-2021	13	21
27-Nov-2021	8	1
26-Nov-2021	84	36
25-Nov-2021	112	102
24-Nov-2021	205	242
23-Nov-2021	299	330

Example Report: SMS Consumption

### Consumption-Data-

sep=	
<b>Report name</b>	Consumption Data
<b>Date/Time</b>	29-Nov-2021 10:14
<b>Duration</b>	Last 7 days
<b>Organization Name</b>	952442891 MOVIUS INTERACTIVE CORP
<b>From Timestamp</b>	23-Nov-2021
<b>To Timestamp</b>	29-Nov-2021
<b>Timezone</b>	US/Central (-06:00)
<b>Total Data(MB)</b>	189.33
<b>TimeStamp</b>	Data(MB)
<b>29-Nov-2021</b>	15.0
<b>28-Nov-2021</b>	5.0
<b>27-Nov-2021</b>	2.0
<b>26-Nov-2021</b>	9.28
<b>25-Nov-2021</b>	25.54
<b>24-Nov-2021</b>	69.74
<b>23-Nov-2021</b>	62.77

Example Report: Data