

# What Admin Roles are in Management Portal?

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When using this help center, you may see instructions that tell you you require a specific "Role". Roles describe activities an admin has access to in the portal. Below are a list of all the Roles which exist in the Management Portal.

## List of Admin Roles

Role	Description
Accounts	This privilege allows an administrator to <b>View</b> user accounts; Invite new users; Edit and Move and Delete existing accounts.
Administrators	This privilege allows an administrator to <b>View</b> all other Administrators; <b>Create</b> new Administrator IDs; <b>Edit</b> existing information for other Administrators or <b>Delete</b> an existing Administrator ID.
API Users	This privilege allows an administrator to <b>View</b> user accounts; <b>Create</b> new API users; <b>Edit</b> and <b>Delete</b> existing API users.
Reports	<p>This privilege contains three main categories such as <b>View</b>, <b>Download</b> and <b>ADK APIs</b></p> <p>Options under ADK APIs</p> <ul style="list-style-type: none"><li>• <b>Call recording</b> shows the recorded calls.</li><li>• <b>Message logging</b> shows the recorded messages.</li><li>• SMS Opt-In</li></ul> <p>Options applicable for <b>View &amp; Download</b></p> <ul style="list-style-type: none"><li>• <b>Consumption Metrics</b> – are usage charts summarized for that organization.</li><li>• <b>User Metrics</b> – is a summary of usage across users in that organization.</li><li>• <b>Administrator Activity</b> – shows the Administrator's activities on the portal.</li><li>• <b>Activities</b> – are the detailed records (Movius CDRs) around the activity. As this is highly sensitive data, only authorized users should have access to this privilege.</li><li>• <b>Call recording</b> shows the recorded calls.</li><li>• <b>Message logging</b> shows the recorded messages.</li><li>• <b>SMS Opt-In</b></li></ul>
	<p>This section grants the following admin permissions:</p> <p>Edit permissions:</p> <ul style="list-style-type: none"><li>• <b>Company Profile</b> – Provides Company details.</li><li>• <b>Invitation Templates</b> – Provides options for SMS and Email Invitation templates.</li><li>• <b>Manage Alerts</b> – Provides options for the Alerts to Administrators.</li></ul>

Role	Description
Setup	<p><b>Domain Restriction</b> – Provides the ability to restrict invitation access to domains.</p> <ul style="list-style-type: none"> <li>• <b>Application Version</b> – Provides details about the MultiLine application.</li> <li>• <b>Two Factor Authentication</b> – Provides an additional layer of security to control suspicious login activity.</li> <li>• <b>Webhook Events</b></li> <li>• <b>Number Management</b> – Provides the options for managing the numbers allocated to an organization.</li> <li>• <b>User Permissions</b> – Provides the ability to define features available on the application.</li> <li>• <b>Feature Settings</b> – Mobile Recording (Call Recording &amp; Message Logging) – Provides options around Mobile Recording.</li> <li>• <b>Messages</b> – Synchronization &amp; Multimedia Messages.</li> <li>• <b>SMS Opt-In</b> – Allows access to the Call and SMS recordings using the ADK.</li> <li>• <b>In-App Messaging</b></li> <li>• <b>Branding</b> – Portal &amp; Mobile App.</li> </ul> <p>View Permissions</p> <ul style="list-style-type: none"> <li>• <b>Company Profile</b> – Provides Company details.</li> <li>• <b>Invitation Templates</b> – Provides options for SMS and Email Invitation templates.</li> <li>• <b>Manage Alerts</b> – Provides options for the Alerts to Administrators.</li> <li>• <b>Domain Restriction</b> – Provides the ability to restrict invitation access to domains.</li> <li>• <b>Application Version</b> – Provides details about the MultiLine application.</li> <li>• <b>Two Factor Authentication</b> – Provides an additional layer of security to control suspicious login activity.</li> <li>• <b>Webhook Events</b></li> <li>• <b>Number Management</b> – Provides the options for managing the numbers allocated to an organization.</li> <li>• <b>User Permissions</b> – Provides the ability to define features available on the application.</li> <li>• <b>Feature Settings</b> – Manage Recording (Call Recording &amp; Message Logging) - Provides options around Mobile Recording.</li> <li>• <b>Messages</b> – Synchronization &amp; Multimedia Messages.</li> <li>• <b>SMS Opt-In</b> - Allows access to the Call and SMS recordings using the ADK.</li> <li>• <b>In-App Messaging</b></li> </ul>
Roles and Privileges	<p>This section grants the following admin permissions:</p> <ul style="list-style-type: none"> <li>• <b>View</b> all the roles;</li> <li>• <b>Create</b> a new role;</li> <li>• <b>Edit</b> an existing role;</li> <li>• <b>Delete</b> an existing role.</li> </ul>
Help	<p>This grants permissions to admins to <b>View</b> or <b>Edit</b> contents in the Help section.</p>
	<p>This section grants the following admin permissions:</p>

Role	Description
Profile	<p data-bbox="352 152 1441 192">View Administration Profiles and Sub-Organizations</p> <ul data-bbox="384 192 1086 304" style="list-style-type: none"><li data-bbox="384 192 1086 232">• <b>Edit</b> Administration Profiles and Sub-Organizations</li><li data-bbox="384 232 1086 273">• <b>Create Sub-Organization</b></li><li data-bbox="384 273 1086 304">• <b>Delete Sub-Organizations</b></li></ul>

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