

# What Admin Privileges are in Management Portal?

Last Modified on 08/01/2023 4:57 pm EDT

Read on to learn about Admin privileges in Management Portal.

## Overview

When using this help center, you may see instructions that tell you you require a specific "Privilege". Privileges are actions that administrators can perform in the Portal. A Role defines a group of Privileges, see [Create Admin Roles in Management Portal](#) (<https://help.moviuscorp.com/help/admins-create-admin-roles>), and are assigned to administrators when they are added to the Portal.

Below is a table of all the privileges which exist in the Management Portal and their description.

## Table of Admin Privileges

Privileges	Description
Accounts	This privilege allows an administrator to <b>View</b> user accounts; <b>Invite</b> new users; <b>Edit and Move, Delete</b> existing accounts, and <b>Filter</b> .
Accounts Bulk Operations	This privilege allows an administrator to <b>Invite, Edit, and Delete</b> multiple user accounts at once based on <b>Filter</b> results.
Administrators	This privilege allows an administrator to <b>View</b> all other Administrators; <b>Create</b> new Administrator IDs; <b>Edit</b> existing information for other Administrators or <b>Delete</b> an existing Administrator ID.
API Users	This privilege allows an administrator to <b>View</b> user accounts; <b>Create</b> new API users; <b>Edit and Delete</b> existing API users.

Privileges	Description
Reports	<p>This privilege contains three main categories such as <b>View, Download</b> and <b>ADK APIs</b></p> <p>Options under <b>ADK APIs</b></p> <ul style="list-style-type: none"> <li>• <b>Call recording</b> shows the recorded calls.</li> <li>• <b>Message logging</b> shows the recorded messages.</li> <li>• SMS Opt-In</li> </ul> <p>Options applicable for <b>View &amp; Download</b></p> <ul style="list-style-type: none"> <li>• <b>Consumption Metrics</b> – are usage charts summarized for that organization.</li> <li>• <b>User Metrics</b> – is a summary of usage across users in that organization.</li> <li>• <b>Administrator Activity</b> – shows the Administrator’s activities on the portal.</li> <li>• <b>Activities</b> – are the detailed records (Movius CDRs) around the activity. As this is highly sensitive data, only authorized users should have access to this privilege.</li> <li>• <b>Call recording</b> shows the recorded calls.</li> <li>• <b>Message logging</b> shows the recorded messages.</li> <li>• <b>SMS Opt-In</b></li> </ul>

Privileges	Description
Setup	<p>This section grants the following admin permissions:</p> <p>Edit permissions:</p> <ul style="list-style-type: none"> <li>• <b>Company Profile</b> – Provides Company details.</li> <li>• <b>Invitation Templates</b> – Provides options for SMS and Email Invitation templates.</li> <li>• <b>Manage Alerts</b> – Provides options for the Alerts to Administrators.</li> <li>• <b>Domain Restriction</b> – Provides the ability to restrict invitation access to domains.</li> <li>• <b>Application Version</b> – Provides details about the MultiLine application.</li> <li>• <b>Two Factor Authentication</b> – Provides an additional layer of security to control suspicious login activity.</li> <li>• <b>Webhook Events</b></li> <li>• <b>Number Management</b> – Provides the options for managing the numbers allocated to an organization.</li> <li>• <b>User Permissions</b> – Provides the ability to define features available on the application.</li> <li>• <b>Feature Settings</b> – Mobile Recording (Call Recording &amp; Message Logging) – Provides options around Mobile Recording.</li> <li>• <b>Messages</b> – Synchronization &amp; Multimedia Messages.</li> <li>• <b>SMS Opt-In</b> – Allows access to the Call and SMS recordings using the ADK.</li> <li>• <b>In-App Messaging</b></li> <li>• <b>Branding</b> – Portal &amp; Mobile App.</li> </ul> <p>View Permissions</p> <ul style="list-style-type: none"> <li>• <b>Company Profile</b> – Provides Company details.</li> <li>• <b>Invitation Templates</b> – Provides options for SMS and Email Invitation templates.</li> <li>• <b>Manage Alerts</b> – Provides options for the Alerts to Administrators.</li> <li>• <b>Domain Restriction</b> – Provides the ability to restrict invitation access to domains.</li> <li>• <b>Application Version</b> – Provides details about the MultiLine application.</li> <li>• <b>Two Factor Authentication</b> – Provides an additional layer of security to control suspicious login activity.</li> <li>• <b>Webhook Events</b></li> <li>• <b>Number Management</b> – Provides the options for managing the numbers allocated to an organization.</li> <li>• <b>User Permissions</b> – Provides the ability to define features available on the application.</li> <li>• <b>Feature Settings</b> – Manage Recording (Call Recording &amp; Message Logging) - Provides options around Mobile Recording.</li> <li>• <b>Messages</b> – Synchronization &amp; Multimedia Messages.</li> <li>• <b>SMS Opt-In</b> - Allows access to the Call and SMS recordings using the ADK.</li> <li>• <b>In-App Messaging</b></li> </ul>

Privileges	Description
Roles and Privileges	<p>This section grants the following admin permissions:</p> <ul style="list-style-type: none"><li>• <b>View</b> all the roles;</li><li>• <b>Create</b> a new role;</li><li>• <b>Edit</b> an existing role;</li><li>• <b>Delete</b> an existing role.</li></ul>
Help	<p>This grants permissions to admins to <b>View</b> or <b>Edit</b> contents in the Help section.</p>
Profile	<p>This section grants the following admin permissions:</p> <ul style="list-style-type: none"><li>• <b>View</b> Administration Profiles and Sub-Organizations</li><li>• <b>Edit</b> Administration Profiles and Sub-Organizations</li><li>• <b>Create Sub-Organization</b></li><li>• <b>Delete Sub-\Organizations</b></li></ul>

---